

The Townsville Port Authority Scholarship

Introduction and Preamble

The Townsville Port Authority is a government owned corporation playing an integral role in the commercial and export life of North and North Western Queensland and having a strong interest in furthering the long-term development of the region through, inter alia, the education and training of the region's future industry leaders.

This Scholarship reflects the Townsville Port Authority's strong belief that no student should be denied the opportunity to study and complete a degree because of social or financial circumstances. The scholarship is intended to address that possible barrier by providing financial assistance to a student enrolling at James Cook University to enable him or her to undertake studies towards an undergraduate degree in a discipline likely to contribute to improved management in the mining, metallurgical or maritime transport and logistics industries in North or North-Western Queensland.

Nature of the Scholarship:

1. The value of the Scholarship is \$5,000 (five thousand dollars) and it is tenurable for one year. The Scholarship is awarded annually, commencing in 2007. Recipients of the Scholarship may also be offered the opportunity to undertake a paid internship with the Townsville Port Authority at the end of the year of study in which they receive the Scholarship.

Eligibility Criteria

2. The Townsville Port Authority Scholarship is open to competition among candidates who:
 - 2.1 are Australian citizens;
 - 2.2 are ordinarily resident within a Local Government Area forming part of the Mt Isa-Townsville Economic Zone (MITEZ) – the Local Government Areas of Mount Isa City, Cloncurry Shire, McKinlay Shire, Richmond Shire, Flinders Shire, Dalrymple Shire, Charters Towers City, Thuringowa City and Townsville City; and
 - 2.3 are (or will be) enrolled as fulltime students in an undergraduate degree at James Cook University in the year of the award in a discipline likely to contribute to improved management in the mining, metallurgical or maritime transport and logistics industries in North or North-Western Queensland.
3. Previous recipients of a Scholarship may reapply as candidates to be considered for a further award in subsequent years.

Selection Criteria

4. The Short-listing Committee and the Townsville Port Authority will, in the exercise of their absolute discretion, afford consideration to the following criteria:
 - 4.1 the financial circumstances of the candidate (noting that the receipt of income from part-time or casual employment is not to disqualify candidates from receipt of a Scholarship);
 - 4.2 academic merit (with particular regard to the candidate's demonstrated performance in and ability to successfully complete the degree or joint-degrees in which he or she is, or will be, enrolled);
 - 4.3 any community activities or initiatives undertaken by the candidate or which the candidate can demonstrate that he or she has committed to undertake – especially if those activities relate to communities within a Local Government Area forming part of the Mt Isa-Townsville Economic Zone (MITEZ);
 - 4.4 the character and conduct of the candidate; and
 - 4.5 any other criteria that the Short-listing Committee deems appropriate, including whether the candidate has, or will receive any other financial assistance during his or her studies.

Application Procedures

5. Applications must be submitted to the University on the official form no later than the date set by the Short-listing Committee for the year in which the relevant award is to be made.

6. Candidates are to attach to the official form, where appropriate:
 - 6.1 documentary evidence of financial need (which may include a statement of income and expenditure or other appropriate documentation);
 - 6.2 a personal impact statement addressing how the award of a Scholarship will improve the candidate's chance of successfully completing the degree or joint-degree in which they are (or will be) enrolled;
 - 6.3 a certified copy of their results/achievement from any prior tertiary, secondary and/or other education or training (including results of any study previously undertaken at James Cook University);
 - 6.4 no more than three references attesting to the candidate's good character and/or suitability to receive the Scholarship;
 - 6.5 their curriculum vitae (of no more than 3 pages - and including reference to any community activities and/or initiatives undertaken by the candidate or which the candidate has committed to undertake);
 - 6.6 documentary evidence of Australian citizenship; and
 - 6.7 any other supporting documentation that would assist the Short-listing Committee and the Townsville Port Authority to develop an opinion as to the merit of the application.

Applications submitted without the relevant documentation will not be considered.

7. The candidate authorises the Short-listing Committee to make such enquiries as to the candidate's good character and suitability to receive the Scholarship, which includes authorisation for the Short-listing Committee to examine the candidate's academic record, and to seek opinions from relevant members of staff of any institution at which the candidate has undertaken any prior education and/or training.

Selection Process

8. The award of the Scholarship shall be made by the Townsville Port Authority in its absolute discretion following the recommendation of a Short-listing Committee, which shall comprise:
 - 8.1 The Pro-Vice-Chancellor of the Faculty of Science, Engineering and Information Technology at James Cook University or his or her nominee (Chair);
 - 8.2 The Pro-Vice-Chancellor of the Faculty of Law, Business and the Creative Arts at James Cook University or his or her nominee;
 - 8.3 At least one other member of academic staff drawn from Schools within the University that are involved with the teaching of disciplines relevant to management in the mining, metallurgical or maritime transport and logistics industries; and
 - 8.4 other members deemed appropriate, as determined by the Chair.
9. The Townsville Port Authority reserves the right not to award a Scholarship in any year if, in its opinion, following the recommendation of the Short-listing Committee, there is no candidate of sufficient merit to warrant an award.
10. The Short-listing Committee may require candidates to undertake an interview as part of their application.
11. The Townsville Port Authority, acting on the recommendation of the Short-listing Committee, will determine all matters relating to the Scholarship.

Conditions of the Scholarship

12. If the recipient of an award fails to comply with any of these provisions or any provision relating to a particular award or with any conditions imposed under these provisions or the provisions relating to a particular award, the Council of the University may terminate the award or withhold any further emoluments or take such action as it may deem necessary to enforce compliance with the provision or performance of the condition by the recipient.
13. The recipient of a Scholarship shall continue to receive the award on condition that, in the opinion of the Townsville Port Authority, acting on the advice of the Pro-Vice-Chancellor/s of the Faculty/Faculties in which the recipient is pursuing his or her course of study, he or she maintains a satisfactory level of performance throughout the year of the award. Where it is determined that the recipient's level of academic performance is unsatisfactory, the Townsville Port Authority may in its absolute discretion cancel the

Scholarship or suspend the Scholarship for such time as it may determine and/or until the recipient's academic performance is considered satisfactory. Where a Scholarship is cancelled pursuant to the provisions of this clause it may, for the remainder of the term for which the original recipient would have been entitled to it, be awarded to another suitable candidate.

14. In the event the Townsville Port Authority cancels or suspends a recipient's Scholarship, the recipient may, within 14 days of the dispatch of notice of the cancellation or suspension by the University, seek a review of the decision to be undertaken by an Appeal Panel. The Scholarship shall not be awarded to another suitable candidate before the Appeal Panel makes a final decision on the review. The Appeal Panel shall comprise the Deputy Vice-Chancellor or nominee (Chair); two staff members of the appropriate Faculty appointed by the Pro-Vice-Chancellor; and either the Student Association Academic Support Services Coordinator or the Student Association Welfare Coordinator. The staff members appointed by the Pro-Vice-Chancellor shall have no association with the teaching of the subject(s) in which the unsatisfactory academic performance is alleged to have occurred. Unless the circumstances are exceptional, the Appeal Panel shall consider only: the student's grounds for requesting the review; any documents relevant to the finding of unsatisfactory academic performance; and the reasons for the decision by the Townsville Port Authority.
15. The requirements of the Scholarship shall not make the award of the Scholarship conditional upon the recipient providing unremunerated services or products to the donor.
16. In the event that a recipient suspends his or her study, the Scholarship shall be suspended.

Administration of the Scholarship

17. The Scholarship shall be administered by the Pro-Vice-Chancellors of the Faculty of Science, Engineering and Information Technology and the Faculty of Law, Business and the Creative Arts on behalf of the Townsville Port Authority.
18. The funds of the Scholarship shall be held in an account in the name of the University and shall be administered by the University's Scholarships' Officer.
19. Moneys payable in respect of the Scholarship shall be paid, as to 50%, at a ceremony to be held at a time convenient to both the recipient and the University in Teaching Period 1 of the relevant year and, in respect of the remaining 50%, immediately following the census date in Teaching Period 2 of the relevant year – or at such other time as may be mutually agreed between the recipient and the relevant Pro-Vice-Chancellor.
20. Where an award provides some benefit to the recipient from a body external to the University, or an obligation upon a body external to the University, the University, its servants and agents, shall not be liable for that benefit or obligation.

Definitions

20. Unless there appears a contrary intention in these rules:
 - “*academic institution*” includes University, Technical and Further Education College, private education provider, secondary school and any other institution that undertakes teaching or research;
 - “*academic record*” means the official records of the University, or any other academic institution that details the levels of academic achievement attained by the person whose academic record it is;
 - “*award*” means the Scholarship;
 - “*candidate*” means the person applying for the Scholarship;
 - “*recipient*” means the recipient of a Scholarship; and
 - “*University*” means James Cook University.